

BOARD FOR HEARING AID SPECIALISTS AND OPTICIANS

AD HOC COMMITTEE ON OPTICIAN APPRENTICESHIPS

MINUTES OF MEETING

The Board for Hearing Aid Specialists and Opticians Ad Hoc Committee on Optician Apprenticeships met on Wednesday, April 5, 2017, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Hearing Room 3, Richmond, Virginia. The following board committee members were present:

Judith M. Canty
Edward L. DeGennaro
Teresa D. Leeper
June H. S. Rogers
Kristi F. Green

The following board committee members were not present:

Melissa Gill
Bonnie Mayhew

DPOR staff present for all or part of the meeting included:

Demetrios Melis, Executive Director
Stephen Kirschner, Regulatory Operations Administrator
Cathy Clark, Administrative Assistant

Representative from Department of Labor and Industry, Crystal Thrower, Apprenticeship Consultant, was present for the meeting.

Mr. Kirschner called the meeting to order at 10:00 a.m.

Call to Order

The committee took the minutes of the May 27, 2016 Ad Hoc Committee meeting under consideration. There were no amendments

**Approval of
Minutes for the
May 27, 2016 Ad
Hoc Committee
on Optician
Apprenticeships
Meeting**

Upon a motion by Ms. Canty and seconded by Mr. DeGennaro, the Committee voted to approve the May 27, 2016 Ad Hoc Committee minutes.

The members voting 'yes' were Ms. Canty, Mr. DeGennaro, Ms. Leeper, Ms. Rogers, and Ms. Green. There were no negative votes. The motion passed unanimously.

Mr. Kirschner provided the Committee with an overview of the Committee's work to date.

Overview

The Committee reviewed the Addendum, including item #11, Related Instruction, approval of which had been deferred from the May 27, 2016 meeting. After discussion, and upon a motion by Ms. Green, and seconded by Ms. Canty, the Committee voted to approve item #11 as written.

Final Review of the Addendum to the Minimum Standards of Apprenticeship

The members voting 'yes' were Ms. Canty, Mr. DeGennaro, Ms. Leeper, Ms. Rogers, and Ms. Green. There were no negative votes. The motion passed unanimously.

The Committee reviewed and discussed the Work Processes. Upon a motion by Ms. Rogers and seconded by Ms. Canty, the Committee voted to approve the Work Processes (excluding the surfacing/finishing component) as written.

Work Processes

The members voting 'yes' were Ms. Canty, Mr. DeGennaro, Ms. Leeper, Ms. Rogers, and Ms. Green. There were no negative votes. The motion passed unanimously.

The Committee then discussed the development of a training video to provide the surfacing and finishing components of the related instruction. The Committee agreed to meet on April 26, 2017, at 10:00 a.m., for a planning session to further discuss plans for the production of the video.

Surfacing and Finishing Video

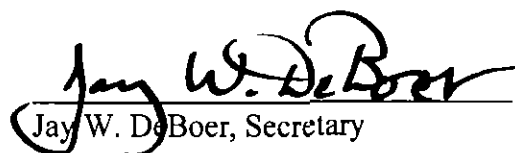
The Committee agreed to meet on April 12, 2017, immediately following the full Board meeting, to review the J. Sargeant Reynolds related instruction curriculum. Ms. Green distributed copies of the JSRCC curriculum to the Committee members.

JSRCC Related Instruction Curriculum Review

There being no further discussion, Mr. Kirschner adjourned the committee meeting at 11:35 a.m.

Adjourn


Judith M. Canty, Chair


Jay W. DeBoer, Secretary